

Embassy of India

Caracas

\*\*\*

No. CAR/ADM/881/07/2021

01 December 2021

**Notice Inviting Tender**

**Name of work: Invitation of competitive bids for maintenance of green areas (garden) at Chancery Building, Quinta Tagore No.12, Avenida San Carlos, La Floresta, Caracas w.e.f 18.01.2022 to 17.01.2023.**

Embassy of India in Caracas invites competitive bids from experienced service provider for garden maintenance at Chancery Building, Quinta Tagore No.12, Avenida San Carlos, La Floresta, Caracas w.e.f 18.01.2022 to 17.01.2023.

2. Interested parties may visit the site for assessment of the job and to formulate their quotation by taking prior appointment with the Embassy of India, Caracas. The pre-bid site visits can be arranged on 03.12.2021 at 10:00-15:30 hrs.

3. The **scope of work** as given below;

- (i) Maintenance of the Garden area,
- (ii) Felling and pruning of trees,
- (iii) Lawn Mowing,
- (iv) Plant designs;
- (v) Cleaning of the garden area and removal of dead leaves; and
- (vi) Garden maintenance from Monday to Friday.

4. The interested agencies/firms are requested to submit their competitive bids in two separate sealed envelopes and addressed to Head of Chancery, Embassy of India, Caracas at Quinta Tagore No.12, Avenida San Carlos, La Floresta, Caracas-1060A on or before **10.12.2021** by 12:00 hours and tender would be opened on **13.12.2021** at 11:00 hrs.

5. The bids will be accepted only upon verification and fulfillment of the eligibility criteria mentioned in the tender document. The Embassy is not bound to accept the lowest tender and reserves the right to partially accept or reject any or all the tender(s) or part thereof, without assigning any reasons.

  
(Subrata Maity)

Head of Chancery

Embassy of India, Caracas

Phone: (58-212) 285 7887/ 285 3806

E-mail: [hoc.caracas@mea.gov.in](mailto:hoc.caracas@mea.gov.in)